



Rates and Policies 2017-2018

<p>Private Music Lessons \$59 – 1-hour lesson \$48– 45 minutes lesson \$34 – ½ hour lesson</p>	<p>Private Dance Lessons \$59– 1 hour lesson \$48 – 45 minute lesson \$34 – ½ hour lesson</p>
<p>Group Dance Lessons \$18.50 – 1 hour lesson \$16.00 – 45 minute lesson</p>	<p>Theatre/Acting Private \$34.00 – ½ hour lesson \$59.00 – 1 hour lesson</p>
<p>Group Art Lessons \$20 – 1 hour lesson</p>	<p>Group Musical Theatre \$32.50-35.00– 1.5 hour lesson</p>

PAYMENT

A monthly tuition bill will be emailed prior to the last lesson of the month for the following month. The bill will include lessons for the entire following month with the exception of those dates, which the school will be closed (ex. Holidays). **Payment is due upon receipt.** **Payments not received by 1st of the month will have a late fee of \$20.00 applied to your account.** Checks should be made payable to: Ludmila European Music and Art Academy. Because of schedules, payment adjustments for missed lessons are not possible. Refunds will only be given in extreme cases and are solely at the discretion of the director.

MISSED LESSONS/RESCHEDULING

If you must miss a lesson for any reason, please notify the school at least 24 hours prior to the scheduled lesson. Students will be **permitted to reschedule two lessons per school year** with no exceptions, provided at least 24 hours notice was given. Missed lessons without at least 24 hours notice will not be rescheduled. In this busy modern world, punctuality is not always possible; however, any student who is more than 15 minutes late to a lesson without giving prior notice will forfeit their lesson. **If any teacher is absent for emergency or out of town, Ludmila Academy will provide a highly qualified teacher to sub for your child.**

CANCELLATION/DISCONTINUING LESSONS

If you will be stopping or suspending lessons, you will need to give us one month's advance written notice.

STUDENT RESPONSIBILITIES

Students are expected to come to lessons prepared. It is suggested that students keep their sheet music, lesson notes, and practice log together in a folder or notebook, which they will bring to each lesson along with any music books and a pencil to write in their music.

PICKING UP STUDENTS

Please come into the waiting room of the studio to pick up children. For your children's safety and so that the instructor can discuss your student's progress please come in to the studio 5 minutes before the end of their lesson. **Children will not be permitted to leave without an adult.**

PERMISSION TO USE PHOTOGRAPH

I grant Ludmila, the right to take photographs of my child or children and my family in connection with any Ludmila events. I authorize Ludmila, its assigns and transferees to copyright, use and publish the same in print and/or electronically.

I agree that Ludmila may use such photographs of my children or child with or without name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content.

I read and understand the policies set forth by Ludmila European Music and Art Academy and agree to comply with aforementioned policies.

Parent Signature

Date

Student/Students Name